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MLG/71/1/248

REPUBLIC OF ZAMBIA

MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT

P.O. BOX 50027
15101 RIDGEWAY
LUSAKA

2nd June, 2022

The Council Secretary
Shibuyunji Town Council
SHIBUYUNJI

AUTHORITY TO UTILISE 2022 MWEMBEZHI CONSTITUENCY DEVELOPMENT FUND SECONDARY SCHOOL AND SKILL DEVELOPMENT BURSARY, COMMUNITY PROJECTS AND WOMEN AND YOUTH EMPOWERMENT FUNDS – MWEMBEZHI CONSTITUENCY

Captioned matter refers.

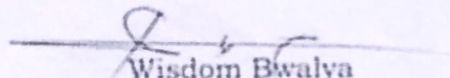
Pursuant to your letters dated 23rd, 24th and 31st May, 2022 the Hon. Minister has authorised your proposal to utilise the entire 2022 CDF to Mwembezi Constituency comprising Community Projects, Empowerment sub-components and Bursaries Fund. In view the foregoing, the following should be noted:

- (i) Provide allocation for purchase of Constituency Motor vehicle
- (ii) Provide evidence that allocations are based on engineers estimates,
- (iii) Provide summaries of the scope of works anticipated, timelines and level of completion for each project based on amounts allocated.
- (iv) Encourage participation of local suppliers and contractors in the CDF.
- (v) All changes or alterations to the overall proposal should be referred to the CDFC prior submission to the Ministry.
- (vi) Revisit the rationale of allocating across the board the same amount to projects under the empowerment sub-component grant in view of the fact that the projects are not similar and the needs or requirements are different.
- (vii) The composition of the amount allocated for tuition to each of the learners recommended for bursary

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- (viii) Countersign all schedules for learners recommended for bursary
- (ix) To foster efficiency you are advised to submit projects in advance, prepare implementation plan and monitoring programmes.
- (x) All procurements are subject to the Public Procurement Act No. 8 of 2020.
- (xi) Share information on the implementation and progress with the Ministry and the Hon. Member of Parliament.

You are informed and guided accordingly.


Wisdom Bwalya
Permanent Secretary (TS)

MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT

- cc: Hon. Minister, Ministry of Local Government and Rural Development, **LUSAKA**
- cc: Hon. MP Constituency Shibuyunji Constituency, C/o National Assembly, Parliament Building, **LUSAKA**
- cc: Provincial Local Government Officer, Central Province, **KABWE**